

The UK (NDA) Nuclear Archive

Briefing to OECD NEA RWMC R,K&M Initiative:

The importance of stakeholder engagement.



Who am I?

- NDA: Head of Information Governance (DRO, DPO & deputy SIRO)
- NDA Archives Ltd: Managing Director
- Author NDA Information Governance Strategy (February 2013)
- Senior Responsible Officer for Information Governance Programme

The NDA's Legacy

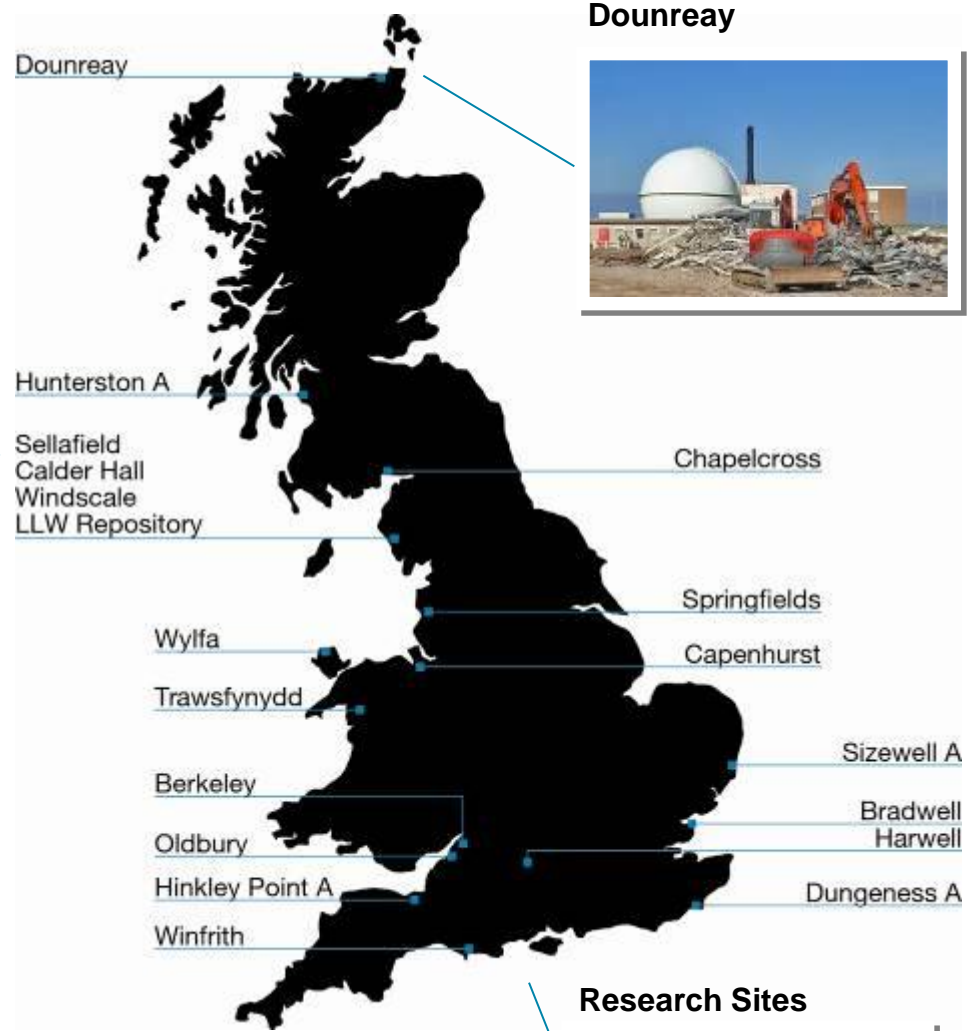
Sellafield



Magnox



Dounreay

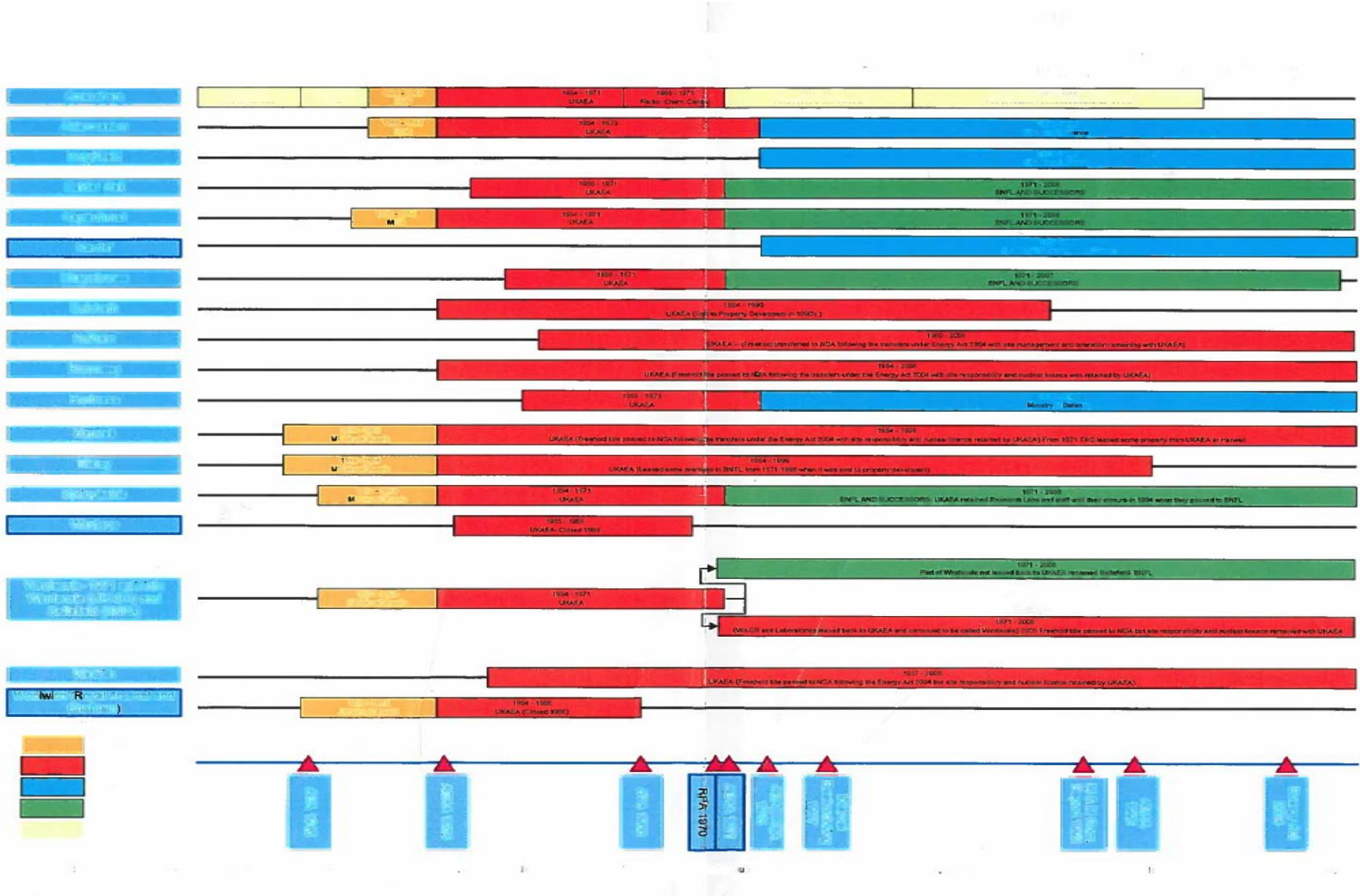


(Some of) The R, K & M challenges in the UK

- Ownership clarity (addressing legacy issues)
- Awareness
- Long-term requirements – active vs. inactive management of waste records for example (Knowledge Management)
- Collaboration
- CIA – confidence, integrity & availability (accessibility, security, re-use)
- Funding (long-term commitments)

Stakeholder Engagement at each level is critical

UKAEA Main Site Occupation (1940-2008)



NDA Archives Ltd: An Overview

- Planned as a combined physical and electronic, publicly accessible corporate memory of the UK civil nuclear industry (1940s to date)
- Centralised solution to the record identification, storage, preservation, sharing and destruction obligations placed on NDA. We have to keep certain information that will be needed in the future by us and others
- Centre of excellence for all elements of K&IM across the nuclear industry and owner of the relevant policies and guidance
- Secure Place of Deposit on behalf of UK National Archive
- Delivery of NDA's duties with regard to elements of the KM policy and the associated parts of the programme concerning preservation of knowledge
- Delivery of NDA's duties with regard to digital preservation and long-term records management
- Performing NDA's Public Records Act duties in accordance with The UK's National Archives

NDA Archives Ltd: Stakeholder Analysis

6 key Groups were identified:

- UK Government
- Regulators, NGOs and SQEP Authorities
- Commercial organisations
- The Nuclear Industry:
 - NDA's Estate
 - Non-NDA
 - New build
- Local Communities
- The Public

Individual stakeholders were then prioritised in accordance with their requirements and their roles

NDA Archives Ltd: Stakeholder Engagement

All interaction with key stakeholders factored into the Information Governance Programme

NDA Archives Limited Board will engage with all senior stakeholders

Formation of an NDA Archive Advisory panel (local community)

NDA Archives will employ a specialist 'Outreach' employee

The Commercial Operator of the facility will be incentivised to employ apprentices from the local community

NDA will work with the local Higher education establishments to promote Archive, Records & Knowledge Management qualifications

NDA Archives Ltd

Located in Wick, Caithness, Scotland

Due to open in 2016/17

I'll let you know how successful we were/are at Stakeholder Engagement in 2018!

Questions?

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